



LOGAN COUNTY *Ohio*

WATER POLLUTION CONTROL DISTRICT

-PUBLIC NOTICE- REQUEST FOR QUALIFICATIONS

Orchard Island & Wolf Island Sanitary Sewer Replacement

PURPOSE/OVERVIEW

The purpose of this Request for Qualifications is for the Logan County Water Pollution Control District (LCWPCD) to select a qualified engineering consultant to complete a Preliminary Engineering Report (PER) for the replacement of the sanitary sewer systems on Orchard Island and Wolf Island at Indian Lake. These projects are located within Washington Township and Stokes Township, Logan County, Ohio.

GENERAL SCOPE OF WORK

The selected engineering consultant will be required to produce a Preliminary Engineering Report in an acceptable format required by possible funding agencies that includes USDA-RD, Ohio EPA, U.S. Army Corps of Engineers and OWDA and that provides the Logan County WPCD the required information identified in the Scope of Service.

The following information will be provided by the Logan County WPCD to the selected consulting engineer for the production of the PER.

- Existing sanitary sewer maps.
- Previous studies as available.
- Available record plans.
- CCTV video/images

INSTRUCTIONS FOR RESPONDERS

This notice shall serve as a Request for Qualifications (RFQ) from qualified firms to perform the necessary engineering services. Responses to the RFQ will be used to select a qualified firm to perform this work for LCWPCD. All engineering work must be completed in a timely fashion over the term of the engineering contract.

Selection of a firm will proceed in the following manner:

The Logan County WPCD will review and evaluate the statements of qualifications received or postmarked by the due date of 4:00 pm on May 19, 2019. Evaluation criteria include, but are not limited to:

1. Specialized experience or technical expertise of the firm and its personnel in connection with sanitary sewer construction and rehabilitation.
2. Past record of recent performance on contracts with the LCWPCD and other clients, including quality of work, timeliness and cost control.
3. Capacity of the firm to perform work within time limitations, taking into considerations the current and planned workload of the firm.
4. Experience of the firm in working with Rural Development Projects including PER preparation.



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5. There will be no interviews. Negotiations will begin with the top candidate selected. If negotiations are not successful, the District will begin negotiations with the candidate rated second, etc.
6. Upon completion of successful negotiations, a contract, including a schedule for delivery of services, will be executed with the District Director after review and authorization by the Logan County Board of Commissioners.

Upon satisfactory completion of the Preliminary Engineering Report the District Director, with approval of the Logan County Board of Commissioners, may choose to proceed to final design and construction administration with the selected firm without initiating a new Request for Qualifications process.

Interested firms should provide LCWPCD with the following information:

1. Name, address, and brief description of firm, including number of years in business, number and locations of offices, number and positions of staff, and overall organization of the firm.
2. Brief resumes of key personnel to be assigned to this project, including name, type of formal education and training, type of professional licenses, number of years of applicable professional experience. Identify any sub consultants, if proposed.
3. A brief (maximum two pages) project understanding and technical approach. Include any concerns regarding permits, schedule, site, etc.
4. Examples of specific knowledge, expertise, and project management experience related to sanitary sewer projects in the LCWPCD system.
5. Description of recent and similar projects completed by the firm, including name, telephone numbers, fax number, and email address of contact person.
6. A description of the firm's past work experience with the USDA-RD and OEPA.
7. The LCWPCD may request additional information, clarification, or presentations from any of the Responders after review of the proposals received.
8. The LCWPCD is not liable for any costs incurred in connection with this RFQ.
9. The engineer will carry the following insurance with respect to service(s) he performs for the duration of any contract to be let as a result of this process.
 - a. Worker's Compensation as required by the general laws of Ohio
 - b. Professional liability insurance

Questions regarding this RFP may be directed to Brian Schultz at bschultz@logancowpc.com or 937-810-0524.

Firms are invited to submit three (3) hard copies of your qualification statements to be received or postmarked no later than 4:00 pm on May 19, 2019. Three (3) usb flash drives containing the qualification statements in pdf format are acceptable in lieu of hard copies. Qualification statements received or postmarked after this date will not be considered. Please submit qualifications to:

Brian Schultz
Re: Orchard/Wolf Island RFQ
8100 St. Rte. 708 South
P.O. Box 1550
Russells Point, Ohio 43348-1550



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EVALUATION CRITERIA

Award will be based on the following criteria/scorecard:

Criterion	Total Point Value	Percentage of Total Score	Score
Qualifications of Project Team			
Project Manager	20	10%	
Technical Staff (including sub consultants)	30	15%	
Overall Qualifications of the Firm	30	15%	
Familiarity with the Project Area	10	5%	
Past Satisfactory Experience			
Similar Projects/Studies	40	20%	
USDA-RD, Ohio EPA, other Process & Funding	10	5%	
With Logan County WPCD	10	5%	
Project/Technical Approach	30	15%	
References	20	10%	
TOTAL	200	100%	

The LCWPCD will select the Statement of Qualifications that it deems to be in its best interest. Once the successful Responder is designated, the LCWPCD will request a Proposal from the successful responder and negotiate a contract using USDA-RD guidelines.

The LCWPCD hereby notifies that it will affirmatively ensure that in any agreement entered into pursuant to this invitation, minority business enterprises will be afforded full opportunity to submit responses to this invitation and will not be discriminated against on the grounds of race, color, sex, religion, or national origin in consideration for an award. The LCWPCD is an Equal Opportunity Employer and does not discriminate against any person, firm partnership, or organization as it pertains to race, color, religion, sex, age, national origin, marital status, sexual orientation, medical condition, physical handicap or disability.